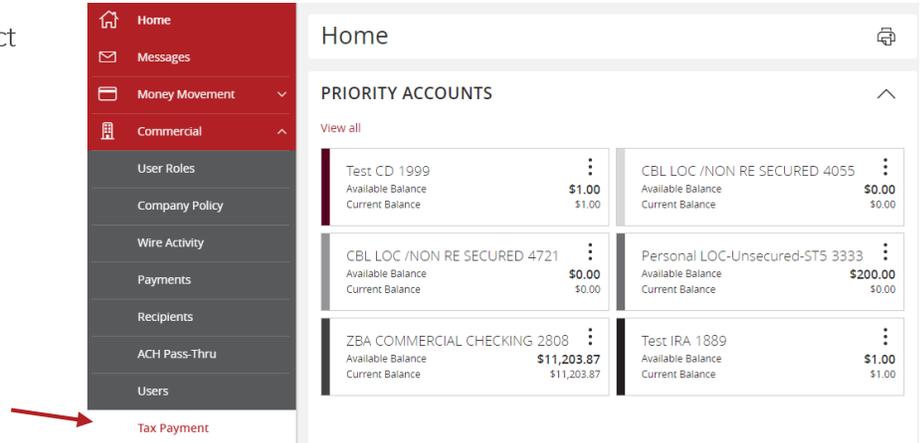
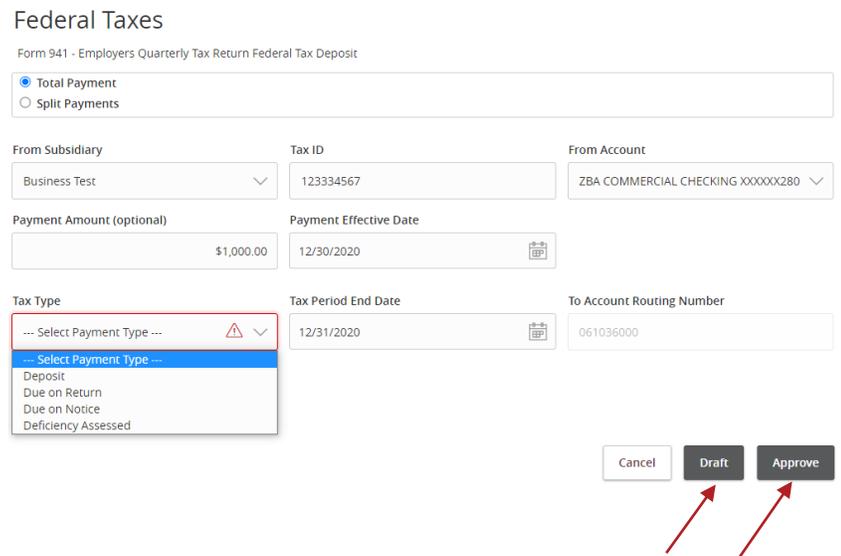
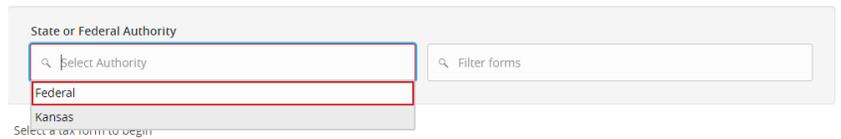


Select the 'Commercial' menu and then select 'Tax Payment'.



Federal Tax Payments

1. Select 'Federal' in the 'State or Federal Authority' drop-down menu.
2. Select the desired tax form listed on the screen.
3. Complete all required fields in the form.
4. Review the information on the screen for accuracy and then select 'Approve' to authorize the payment or 'Draft' to initiate.



State Tax Payments

1. Select Kansas from the 'State or Federal Authority' drop down menu.
2. Follow steps 2-4 in the section above.

The screenshot shows a web interface for selecting a tax authority. At the top, the text "State or Federal Authority" is displayed. Below it is a search input field with a magnifying glass icon and the placeholder text "Select Authority". A dropdown menu is open, showing two options: "Federal" and "Kansas". Below the dropdown, the text "Select a tax form to begin" is partially visible.